



CHANGE OF ENROLMENT Withdrawal Form

Student to complete - <i>If you discontinue your enrolment to take up an offer at another university, you will need to get a release from the University of Sydney. Please consult with staff for the release procedure - do not fill out this form.</i>	
Family name <i>(as shown in the passport)</i> :	
Given name(s) <i>(as shown in the passport)</i> :	
Student number:	Student under 18: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate below: - your current accommodation arrangement: Homestay <input type="checkbox"/> Scape <input type="checkbox"/> Iglu <input type="checkbox"/> Other <input type="checkbox"/> your current visa type: Student visa <input type="checkbox"/> Temporary resident <input type="checkbox"/> Permanent resident <input type="checkbox"/>
Date of birth:	
Email address:	
Mobile phone:	
Current (NSW) address:	
Current Course:	
Packaged university degree:	
Please select one of the following reasons for your withdrawal: <input type="checkbox"/> Academic difficulty <input type="checkbox"/> Family issues <input type="checkbox"/> Financial issues <input type="checkbox"/> Medical/health reasons <i>(must provide a medical certificate)</i> <input type="checkbox"/> Other <i>(Provide details in the written parental permission)</i> :	
I have provided the following supporting documents* with my application: <input type="checkbox"/> Air ticket <i>(required for student visa holders who are not changing to a different provider; departing date required within 28 days of request for over 18 and within 14 days for under 18 students from the last day of study)</i> <input type="checkbox"/> Written parental/guardian permission <i>(required for students who are under 18 years old)</i> <input type="checkbox"/> Other <i>(e.g. personal statement, medical certificate if applicable)</i> <i>* Your application will NOT be processed if required documents are not provided. Documents can be emailed to taylorsstudenthelp@navitas.com</i>	
Student declaration (Please tick)	
<input type="checkbox"/> I understand that the withdrawal from enrolment may affect my current visa. <input type="checkbox"/> I am giving written consent to the University of Sydney and the College to check my visa status and conditions in VEVO, the Visa Entitlement Verification Online system provided by the Department of Home Affairs (DHA).	
Student's signature _____ Date: _____	

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 University of Sydney Foundation Program - Standard Course, CRICOS Course Code 022310D
 University of Sydney Foundation Program - Standard Intensive, CRICOS Course Code 036126M
 University of Sydney Extended Foundation Program, CRICOS Course Code 048302A
 University of Sydney High Achievers Preparation Program, CRICOS Course Code 089556F

Finance Officer (or Delegate) to complete		
Fees paid:	Fees due/overdue:	
Comments:		
Finance Officer's (or Delegate) signature _____ Date: _____		
Student Records Administrator to complete		
Tick the following if received:		
<input type="checkbox"/> Air ticket (required for student visa holders who are not changing to a different provider and who are leaving the country) - flying out on:		
<input type="checkbox"/> VEVO checked location and date: _____		
Last day at the College (last day of class): ___ / ___ / _____		
College Director (or Delegate) to complete		
Has the student attended 6 months of the principal academic course?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there exceptional circumstances?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Refund due?	As per refund policy <input type="checkbox"/>	No <input type="checkbox"/>
Comments:		
College Director's (or Delegate) signature: _____ Date: ___ / ___ / _____		